

**CITY OF GERMANTOWN
EMPLOYEE BENEFITS THIRD PARTY ADMINISTRATION SERVICES
ADDENDUM NO.3**

The attached items on the above-named Project will be updated and adjusted (if required) by this Addendum No. 3 so as to reflect the revision to the Request for Proposal:

1. Under General Conditions, delete the following in their entirety:

~~20. You understand that you must complete the tab marked "PPO Discount Analysis" and submit it with your proposal for each network proposed.~~

2. Under RFP Specifications, delete the following in their entirety:

~~71. There are four files included in this release each beginning with, "Template..." You understand that you are required to list certain data related to your medical claims pricing within those documents if you are quoting the Health Choice Network.~~

~~72. You further understand that if you are quoting a non-Health Choice Network that you must list comparable data to that contained in these four documents.~~

~~73. You further understand that failure to comply with 71. and 72. above will cause your entire proposal to be rejected as non-conforming, unless your proposal is for TPA and PBM services only.~~

3. Add in place of the above information:

Each vendor who proposes a PPO Network must submit a Three-digit Zip Code Discount analysis or its equivalent for that network. Failure to include this report will cause the entire proposal to be considered non-responsive and not considered.

4. Since the information that is contained in the "template" files is so lengthy to print out, would you have any objections to us putting this information on a CD to include with our proposal and questionnaire?

Answer: Yes. You may put this on a CD; but it must be in an Excel or CVS format.

5. Under the RFP specifications section, can you clarify the following question:

#52: What % in your block is processing for DAW 0, 1, 2 for NON MAC and MAC Brands?
What is the intent or what specifically is the City wanting to accomplish?

DAW stands for dispense as written. We are asking what % of the PBM's Dispense As Written processing is for class 0, 1, 2 for non minimum allowable cost and minimum allowable cost. The PBM should know this.

The City wishes to see if the PBM has a large percent of their drug fills in class 2 which is substitution allowed; patient requested product dispensed. Is there proper guidance regarding steerage? DAW 0 is No DAW indicated, DAW 1 is substitution allowed; dispense as written by prescriber.

6. Disruption Report – Vendors have requested a disruption report from the City.

Answer: The City has attached a De-identified Disruption report. If you have any additional information concerning this report, please contact us immediately.

In some cases, the above items may be clarifications and further explanations of the Specifications in the Request for Proposal. However, any changes to the Specifications will be incorporated in the Contract Documents for this Project. All CONTRACTORS must acknowledge receipt of this Addendum No. 2 on **the attached Addendum Acknowledgement form** when submitting a PROPOSAL for consideration.

Lisa A. Piefer

Lisa A. Piefer
Purchasing Officer

November 30, 2012

Date

ADDENDA ACKNOWLEDGEMENT FORM

Proposer acknowledges receipt of the following addenda (as applicable):

Addendum No. 1 _____ Dated _____

Addendum No. 2 _____ Dated _____

Addendum No. 3 _____ Dated _____

Addendum No. 4 _____ Dated _____

Addendum No. 5 _____ Dated _____

Addendum No. 6 _____ Dated _____

(Name of Proposer)

By: _____

Title: _____